

MIN XIN HOLDINGS LIMITED
(the “Company”)

SHAREHOLDERS COMMUNICATION POLICY
(Effective from 26 March 2026)

1. PRINCIPLE

- 1.1 The Company aims to promote effective communication with the shareholders of the Company (“**Shareholders**”). The adoption of this Policy is to ensure that the Company provides timely, clear, reliable and important information to the Shareholders to exercise their rights in an informed manner.
- 1.2 This Policy shall be reviewed and updated regularly to ensure its effectiveness.
- 1.3 The board (the “**Board**”) of directors (the “**Director(s)**”) of the Company should be responsible for maintaining an on-going dialogue with the Shareholders, and is aimed at establishing a two-way relationship and communication between the Company and its Shareholders.
- 1.4 Information shall be communicated to the Shareholders and the investors mainly through (including but not limited to) the Company’s financial reports (interim and annual reports), annual general meeting and other general meetings that may be convened, as well as by making available all the disclosures submitted to The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) and its corporate communications and other corporate publications on the Company’s website.

2. Corporate Communications

- 2.1 Corporate communications refer to any document(s) issued or to be issued by the Company for the information or action of holders of any of the Company’s securities, including but not limited to:

- (a) the annual reports;
- (b) the interim reports;
- (c) a notice of meeting;
- (d) the listing document;
- (e) a circular; and
- (f) a proxy form.

2.2 Corporate communications will be provided to the Shareholders in plain language and in both English and Chinese versions to facilitate Shareholders' understanding about the content of the communications. Shareholders have the right to choose the language (either English or Chinese or both English and Chinese) and means of receipt of the corporate communications (in hard copy or through electronic means).

2.3 Shareholders are encouraged to provide, amongst other things, in particular, their email addresses to the Company in order to facilitate timely and effective communications.

3. CORPORATE WEBSITE

3.1 A dedicated Investor Information section is available on the Company's website (www.minxin.com.hk). Information on the Company's website is updated on a regular basis.

3.2 All corporate communications submitted by the Company to the website of the Stock Exchange (www.hkexnews.hk) will also be immediately published on the Company's website.

3.3 The Company's website also includes other important information such as company profile, organisation structure, business scope, corporate news, and corporate governance. Shareholders can find information on the list of Directors, nomination policy, articles of association, board committees, anti-corruption policy, whistleblowing policy and this Policy in the "Corporate Governance" section.

4. GENERAL MEETINGS

- 4.1 Shareholders are encouraged to participate in the general meetings. If they are unable to attend the meetings, they may appoint proxies to attend and vote at the meetings for and on their behalf.
- 4.2 Appropriate arrangements for the annual general meetings shall be in place to encourage Shareholders' participation.
- 4.3 The process of the Company's general meeting will be monitored and reviewed on a regular basis, and, if necessary, changes will be made to ensure that Shareholders' needs are best served.
- 4.4 The chairman of the Board (the "**Chairman**") will attend the annual general meeting.
- 4.5 The Chairman will invite the chairmen of the audit, remuneration, nomination and any other committees (as appropriate) to attend. If they are unable to attend, the Chairman will invite another member of those committees or their designated representatives to attend. They will answer questions at the annual general meetings.
- 4.6 The chairman of the independent board committee (if any) shall be available to answer questions at the general meetings to approve a connected transaction or any other transaction that requires independent Shareholders' approval.
- 4.7 The management of the Company will ensure that the external independent auditor attends the annual general meetings to answer questions regarding the audit work, the preparation and content of the report of the independent auditor, the accounting policies and the independence of the independent auditor.
- 4.8 A separate resolution should be proposed for each substantially separate issue at the general meetings. The Company should avoid "bundling" resolutions unless they are interdependent and linked forming one significant proposal. Where the resolutions are "bundled", the Company should explain the reasons and material implications in the notice of meeting.

4.9 The chairman of the meeting should ensure that the detailed procedures for conducting a poll are explained and any question raised by the Shareholders regarding the poll are answered.

5. SHAREHOLDERS' ENQUIRIES

5.1 The Shareholders should direct their questions on their shareholdings to the Company's registrar, Tricor Investor Services Limited, at 17th Floor, Far East Finance Centre, 16 Harcourt Road, Hong Kong.

5.2 The Shareholders and the investors may at any time make a request for the Company's public information.

5.3 The Shareholders and the investors are provided with designated contact details (via email at mxhl.enquiry@minxin.com.hk) in order to enable them to make any query in respect of the Company's affairs.

6. Shareholder Privacy

6.1 The Company recognises the importance of protecting Shareholders' privacy and will not disclose Shareholders' private information without their consent, unless required by law to do so.

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